Progress in Transplantation
Author Guidelines

Progress in Transplantation, official publication of the North American Transplant Coordinators Organization, Association for Nurses Endorsing Transplantation, Australasian Transplant Co-Ordinators Association, International Transplant Coordinators Society, Japan Transplant Coordinators Organization, North American Liver Transplant Social Workers, Society for Transplant Social Workers, United Kingdom Transplant Coordinators’ Association, and Canadian Association of Transplantation, publishes a broad range of peer-reviewed clinical and procurement articles and profession-oriented material for transplant professionals. The Journal seeks to provide content that is relevant to and reflective of the growing diversity of the professional transplant community.

The Journal also welcomes letters to the editor, clinical or procurement case studies, clinical practice papers, original research, quality improvement guidelines, and special reports on professional, educational, economic, ethical, and medical-legal issues.

Manuscripts will be considered for publication on the understanding that they have not been published or submitted elsewhere, and are submitted solely to Progress in Transplantation. All accepted manuscripts are subject to editing to conform to the AMA Manual of Style, 10th edition. Authors will be asked to review galleys after copy editing and before publication.

Manuscript Submission Requirements

Cover Letter
Include the name, postal address, telephone numbers (home, work, fax), and e-mail address of the author to whom all correspondence should be addressed.

Title page
Include the complete name of all authors, including abbreviations of licenses and degrees, title, and affiliation.

Key Words
List 3 to 8 key words from a recognized source such as CINAHL or Index Medicus that categorize the content of the manuscript (eg, heart valves, skin).

Abstract
Provide a comprehensive summary (<250 words) of the manuscript using the following headings. For reports of original data: Context, Objective, Design, Setting, Patients or Other Participants, Intervention(s), Main Outcome Measure(s), Results. For review manuscripts or meta-analyses: Objective, Data Sources, Study Selection, Data Extraction, Data Synthesis, Conclusions.

Unstructured abstracts (<150 words) are acceptable for case reports and brief communications.
Text of Manuscript
The text of the manuscript should be divided into sections with headings and subheadings. Optimal length of the manuscript should not to exceed 14 pages of content (excluding tables, figures and charts) using 12-point font. Use double-spacing throughout (including references and figure legends). Number each page. Place a running title in the right upper corner of each page. Do not use any word processing automatic functions, such as outlines or footnotes.

Electronic submissions are preferred: lindaohler@aol.com. If submitting hard copies, please submit an original plus 3 copies of the manuscript as well as a copy on a disk. Submissions are acknowledged within 3 weeks of receipt in the editorial office. If you do not receive acknowledgment in a timely fashion, please contact the Editor. Retain a copy of the manuscript.

Acknowledgments
Authors should obtain written permission from all individuals named in an acknowledgment, because readers may infer their endorsement of data and conclusions.

References
- Refer to the AMA Manual of Style, 9th edition (see examples below)
- List all authors when 6 or fewer; when 7 or more, list only the first 3 and add “et al.”
- All references must be cited in numerical order in text and listed in that order in reference list.
- Do not include unpublished manuscripts or data in the numbered list.
- Do not use abstracts or mass media as references.
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- Examples:
  - Journal Article
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Tables
Submit each table as a separate text file at the end of the manuscript, following the references. Each table must be numbered (consecutively in the order mentioned in the text) and titled. Each column within a table should have a heading. Abbreviations must be explained in a footnote.
Figures
Submit original, unmounted untrimmed black-and-white or color glossy prints. The back of each print should note the figure number and orientation of the figure (top/left/right). Include signed consent/release from the owner of the photo or artist if different from author. Include signed consent/release forms from all identifiable individuals. If permission from subjects is not obtained, photos will be cropped appropriately. All photos should be glossy prints or digital files of at least 300 dpi. Do not send files downloaded from the Internet, as these are low-resolution and will reproduce poorly in print. The preferred file formats are TIFF and EPS. JPG and BMP are accepted but not preferred, as these are also low resolution. We can scan crisp, clean photographs if they contain no writing. Do not submit any art in Microsoft applications. For printing purposes, the original art that was placed into these applications is required. For figures such as graphs, data points should be provided in a separate text file. Figure legends should be typed double-spaced in consecutive order on a new manuscript page.

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Manuscripts should be submitted electronically. You will receive a response from the editor once the manuscript has been received. If you do not receive a response, please contact the editor by phone or by mail.

Types of Manuscripts
- Clinical and procurement case studies (4-5 typed pages)
- Basic research (12-14 pages)
- Policy papers (12-14 pages)
- International issues (12-14 pages)
- Letters to the Editor (250-500 words)
- Book reviews (1-2 pages)
- Clinical practice issues (12-14 pages)
- Procurement issues (12-14 pages)
- Review articles (15-20 pages)

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Clinical and procurement case studies should include an unidentifiable patient profile with a history of the disease and clinical problems. A discussion of clinical management should describe the flow of events followed by a summary that includes the outcome. Application of knowledge gained from this problem should be addressed. Patient or family consent is required for the publication of case studies. A written copy of consent must be submitted prior to publication and will be kept on file with the publisher and editor.
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**Authorship Requirements**

All persons listed as authors must have (1) participated sufficiently in the work to take public responsibility for the content; (2) made substantial contributions to the conception and design or analysis and interpretation of data, and to drafting the article or revising it critically for important intellectual content; and (3) given final approval of the version of the manuscript to be published.

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